



GTech Learn

"Our focus is your Success"



Course Contents

MS-4019: Transform your everyday business processes with agents

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|---------------------------------|---|---|
| Duration: 1 day | Level: Beginner | Role: Business User |
| Certification: Available | Public Schedules: View Dates | Private Delivery: Reach Us |

What's included?

- ✓ Learn from Microsoft Certified Trainer (MCT's)
- ✓ 24x7 Lab Access
- ✓ Official Courseware
- ✓ Exam Preps / Practice Tests
- ✓ Badges & Completion Certificate
- ✓ Discounted Exam Vouchers



Modern Work

Training Services

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Overview

This course examines Microsoft prebuilt agents and agents for the everyday business user in Microsoft 365 Copilot. Hands-on lab exercises help students learn how to create agents in both Microsoft 365 Copilot Chat and SharePoint.

Audience Profile

This course is targeted to everyday Microsoft 365 business users. No programming experience is required to create Microsoft 365 Copilot Chat agents and SharePoint agents.

Contents

Learning Path 1: Transform your everyday business processes with agents

- Get started with agents
- Explore prebuilt Microsoft 365 Copilot agents
- Exercise – Use the Analyst agent
- Exercise – Use the Researcher agent
- Exercise – Use the agent of your choice
- Build and manage an agent
- Exercise – Create a Microsoft 365 Copilot Chat agent
- Exercise – Create a SharePoint agent
- Share and use agents
- Learning Path review

About GTech Learn

Established in 2011 in the USA, GTech Learn is one of the leading IT training organizations in North America & South East Asia. Driven by its unique USPs, GTech Learn is spurring competition, meeting the unmet needs of customers, assisting in skills upgrade, and supplementing talent pools with its presence in the USA, Canada, Singapore and India. This is consistent with our vision to help our Learners with skills upgrade for enhanced career opportunities.







As a Microsoft Learning Partner, we offer a broad range of learning solutions across the full Microsoft technology stack that can be customized.

Since 2011, GTech Learn has been developing custom-fit learning solutions that involve creating and delivering maximum results.

We have successfully helped all types of businesses, government entities, and individuals. For this reason, GTech has chosen by Microsoft to deliver comprehensive learning programs around the globe.

With flexible learning options, state-of-the-art delivery methods, numerous language preferences, experienced instructors, and complete dedication to our students, GTech Learn has the capabilities to help students develop their Microsoft skill sets and achieve increasingly high standards of productivity while organizations of all sizes realize the full potential of their technology investments.

Our Accreditations with Microsoft

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|  Security Training Services |  Modern Work Training Services |  Business Applications Training Services |
|  Infrastructure Azure Training Services |  Digital & App Innovation Azure Training Services |  Data & AI Azure Training Services |